



EASTERN COUNTIES REGIONAL LIBRARY DONATION POLICY

Eastern Counties Regional Library (ECRL) uses the following guidelines for accepting book donations to Library:

- The item was published in the last 3 years
- The item is in very good condition
- Not an academic textbook or readers' digest
- The item is over 3 years old but of particular interest because it is
 - About local history, genealogy or other subject of local interest
 - By a local author

We cannot accept donations of items that do not meet these general guidelines because it costs approximately \$12-\$15 per book, to add it to the Library catalogue.

We cannot guarantee that donated items will be added to the collection. If the library already has copies of the item or if it is not considered suitable for the collection, the item will be added to those offered in our annual book sale or otherwise disposed of. **Please do not donate a book to the Library unless it is free and clear of any conditions or expectations.**

Thank you,

Laura Emery
Chief Librarian
Eastern Counties Regional Library